



## Name Change Form

Please print and complete this form if you'd like to update or change your name on your account. You will also need to provide us with a **legible copy or photo of your new driver's license** that reflects your new name or if you were recently married you can provide us with a **copy of your marriage certificate**. If this form is submitted to KCCU by mail or through our secure online Send my Docs application from our website then the form must be signed and stamped by a notary.

TELL US ABOUT YOURSELF	
Member Number:	Last 4 digits of Primary Account Holders SSN:
First and Last Name as it currently appears on the account:	
Phone:	
NEW NAME INFORMATION	
First Name:	Last Name:
OTHER ACCOUNTS	
Do you have any other accounts that need to be updated with your new name, if so please list them below:	
Additional Information:	
Signature:	Date:
Notary Signature <i>(If submitted by mail or online):</i>	Date:
Notary Seal	



**3 ways to submit your completed form:**

**Option 1:** Drop it off at any of our branch locations.

**Option 2:** Mail it to: KCCU, PO Box 140, Battle Creek, MI 49016 - Requires signature and stamp by notary.

**Option 3:** Submit it through Send My Docs in the Complete Forms area of our website - Requires signature and stamp by notary.